

DAV PUBLIC SCHOOL, ADMAPUR, SASARAM

(Affiliated to CBSE, Delhi up to Sr. Sec. Level)

DAV/SSM/2022/AY23-24/CIR - 08

Date: 20/02/2023

CIRCULAR FOR A.Y. 2023-24 (SOPs)

Dear **Parents**

Thank you for your kind cooperation throughout **A.Y. 2023 -24**.

As we are now approaching **A.Y. 2023 -2024**, hence, we request you to kindly go through the following and co-operate us in to serve you and our children even better than what we served during the current academic year:

1. Welcome of newly admitted students: **05/04/2023** (a welcome ceremony is to be organized to make your child **acquainted/aware** about their new school and its system.
2. Commencement of New Academic Year: **06/04/2023**. **The classes for Std. 11 Science & Commerce will commence from 10/04/2023**. **Provisional admission to be granted to them based on their Pre- Board Examination's Result w.e.f. 25/03/2023**.
3. Parents may begin depositing '**Annual Charges (as prescribed) and other fee**' and Transport Fee (if desired the school transport by filling up a fresh Transport Form) w.e.f. **02/04/2023** till **20/04/2023**. The students may show their fee receipt to your respective Class Teacher to get your name entered into Class Attendance Register.
4. **Annual Examination Result of A.Y. 2022 -2023:**
 - a. Result for Std. LKG to Std. - V : **29/03/2023**
 - b. Result for Std. VI to IX & XI: **31/03/2023**

Note: Parents may ensure clearing all due fee before collecting '**Admit Card/ Report Card**' of your ward on the day of result declaration.
5. **Books/ Note-books/ Stationaries:**
 - a. **Parents from Std.:** LKG to Std. - VIII may collect the books of the respective class of your ward w.e.f. **02/04/2023** (Students of **Std. I & II** may contact the computer teacher for computer book so as students of **Std. VI - VIII**, please contact respective science teachers for **Science Lab Manual** as well as prescribed books for **IIT & NEET**).
 - b. **Parents from Std.:** IX to XII may purchase the books of the respective class of your ward from open market as per your convenience (please contact respective science teachers for **Science Lab Manual** as well as prescribed books for **IIT & NEET**).
 - c. Please purchase books, note-books and stationaries as prescribed by the school. You are requested to please follow it strictly.
 - d. All parents are requested to purchase the prescribed note - books (Yellow Cover Page, **Printed - DAV PUBLIC SCHOOL** at the top of the cover page) from open market as per your convenience.
 - e. All other materials, the instruction is remain same as guided from time to time.
6. **UNIFORMS:** The parents may purchase the prescribed uniform (as prescribed for **DAV** as whole) from open market. House Dress will firstly be confirmed as from the school before purchasing for colour of T- Shirt or Top as per allotment of House.

SOPs: Mon, Tue, Thurs, Fri – Main School Uniform. Wed & Sat – House Uniform

SOPs about House Uniform & OTHERS:

- A. **T- Shirt** as per **House Colour** and **White Trousers** with white canvas shoes & white socks for boys.
- B. **House Colour T- Shirt** & White Tunic (Lower) with white canvas shoes & white socks along with white ribbon or hair band for the girls of Std. **LKG to Std. VII**.
- C. **House Colour Sameej (Top)**, White Pajama (Lower) and white dupatta, white canvas shoes & white socks white ribbon or hair band for the girls of **Std. VIII to Std. XII**.
- D. Boys are requested to have proper haircut, well dressed, neat & clean uniform, shoes & socks while attending the school. Nails must be trimmed and carry a handkerchief with you along with a water bottle with your school bag regularly.
- E. The girls are must be with two ponies or white hairband in case of bob - cut hair, neat & clean uniform, proper shoes & socks while attending the school. Nails must be trimmed and carry a handkerchief with you along with a water bottle with your school bag regularly.
- F. Please carry note-books, books and required materials as per your time - table only. Keep your school dairy & almanac daily with you along with required books & note - books.

7. EXTENT FEE RULES: Please cooperate in the fee rules as per following:

- A. As far as possible, please deposit the fee on monthly basis. To be effective from 1st Day of the Month till 25th Day of the Month (Example: July- 2023 fee to be paid between 1st Day of the July till 25th Day of the Month).
- B. In case of delay, from **26th Day** of the Month till **10th Day** of next Month, a late fine of **Rs. 20/-** will be charged. **Rs. 50** will be charged in case of the same fee to be paid after 10th Day next Month till **25th Day** of next Month. After **25th Day** of the next Month, **Rs. 100/-** will be charged as late fine. Subsequently, if delay is more than a Month, then **Rs. 250/-** will be charged as late fine where if delay is more than 60 days **Rs. 500/-** will be charged as late fine.
- C. In case of delay of payment of fee is more than **75 days**, the name of the child will be struck out of roll and **Rs. 1000/-** will be charged from the child to re-admit the name in the class register.
- D. Fee for the Month of June will be submitted with the fee for the Month of May whereas fee for the Month of March will be submitted along with the fee for the **Month of February**.
- E. After filling up the transport form - **11 Months** transport fee will be charged from the parents as per norms. No one will be allowed to withdraw the same between in the A.Y.

Wishing you all a happy and fruitful association with **DAV Public School, Sasaram** throughout A.Y.

Regards

Dr. Birendra Kumar

Principal